

Cornerstone School of Ministry

A ministry of
Community Bible Church, Brooksville, Florida

Introduction

Cornerstone School of Ministry represents an attempt to implement an acceptable *biblical* method to provide for the next generation of well educated, well trained pastors, teachers, and ministry workers.

And it solves an enormous problem, viz., unless fundamental economic changes occur the present model for preparing Christian workers will never keep up with the need.¹ It is just that simple. Even now world evangelism requires huge numbers of well trained pastors², and the needs will only grow exponentially. But our present system of requiring men and women to attend a bible college or seminary (even on-line) is fraught with one inescapable drawback. It costs a lot of money! And in this economy, there is simply no way for many who want to answer a call for service to obtain the education and training they need.³

The solution is simple, and biblical: The Church. The New Testament method for ministerial training was limited to the church. Whatever needed to be done – and there were a surprising number of methods that came to the fore – they were all done within the confines of the spiritual authority and life of the local body of believers. And it is not as though there was no such thing as separate, stand-alone ‘schools’ in those days. There were, and the concept was many centuries old even then. But the first century church apparently gave no serious thought to such an alternative. It was the *pastors* who trained up as many workers as God in providence permitted. It was their job! The old saw (*“The work of the elder is to put himself out of a job”*) could have been their motto.

We have no excuse, not in this computer age. The internet makes it possible for us to access a wealth of bible teaching resources. Much of it is in the public domain, and very much more is available from permissive-users. In both instances their names read like a who’s who of modern evangelicalism. And all of it is available **at no cost, or very low cost**, to the student who wants to learn the doctrines and dynamics of our faith.

It is to encourage a spirit of dedicated learning within the body of Christ that our school has been created. It is designed to provide the student with a framework for a systematic approach to their studies. It awards the student’s work with appropriate and meaningful recognition at various stages of completion of those studies. And throughout the whole process it provides students with encouragement, mentoring, and possibly most important of all, on-the-job ministry training.

Of course, **a very important caveat** is needed: We are not a bible college or seminary, and that is very important to many churches. Thus, if prospective students want to have in hand a **degree** (we only award **diplomas**) that will be recognized by certain churches or denominations, or by certain bible colleges and seminaries, then they should proceed carefully, for they may want to invest the same amount of time and energy in the pursuit of just such a degree, financial costs notwithstanding. Certainly they will want to check with those institutions before enrolling in our school. (Also, see the footnote on page 4.)

But we feel certain that many people of all ages within the body of Christ will want to take advantage of this unique opportunity. Some will want to simply study, with no thought to preparing themselves for vocational, bi-vocational, or volunteer pastoral ministry. They just want to know God’s word better. This school has diploma programs just for them. Others may want to be able to respond should God lead them to a small church (or ministry) looking for volunteer or part-time paid leadership. Still others may want to

¹ We believe that it can be argued that this present model never has been able to keep up.

² For the sake of simplicity we will use the word ‘pastor’ in its broadest possible sense, to include teachers, evangelists, elders, deacons, church ministers, music ministers, missionaries, para-church workers, etc.

³ Many find that a student loan is not much of an answer. It simply leaves a crushing burden that takes many years to escape. Some mission boards will not even consider an application until that debt is satisfied. (Who can blame them?)

begin a new work from the ground up: in a home, a store front, a warehouse. There are so very many possibilities that may suddenly appear for the student who is prepared to take advantage of them.

But wait! If the student can go on-line and study directly with these various resources, *why should we have a separate school?* It is an important question, with at least two good answers:

1. **We are a school of schools.** It is true that many of these learning resources offer a random variety of courses. But few of them package it all up into a systematic framework that leads to distinctive diplomas or certificates. (BBNBI is a notable exception.) We take advantage of this freely provided scholarship – including our own CSM-produced courses – by encouraging students to enroll in any of three different diploma programs. We then award our own diplomas upon completion of all their studies. This way, students can study courses from various schools at once and thereby design their own curriculum vitae.
2. **Ministry – it’s what we do best.** *‘No one does ministry better than the church’* – or, at least that’s the way God intended it to be, which explains why American history is replete with instances of small churches taking on the job of training pastors. This was especially evident in the years of the rapidly expanding American Frontier. In fact, some completely new denominations arose as a result of these innovations. So, we find that we are following a plan with a proven track record when we provide our students with immediate access to on-the-job ministry training under the personal mentoring of our own pastors, elders, deacons, teachers, and ministry workers. Thus, while students are interacting with the various schools in which they are enrolled, they also have these numerous opportunities to gain valuable practical ministry training. Upon completion of their training programs they receive appropriate certificates.

It is our great desire to help men and women, boys and girls to be able to confidently say, ‘Lord, here am I, send me.’ We thus encourage you to prayerfully consider enrolling in CSM. And if there is any way in which we can help you make your decision, please do not hesitate to speak with either of us.

God’s Blessings!

Pastor Carl Brown

Pastor Tom Marshall

Summer, 2012

P. S. It has occurred to me (Pastor Tom) that some people may think I have been unnecessarily simplistic in my approach. And how could I deny the obvious? Believe me when I say that I am aware that most people today do not need the kinds of explanations and analogies that I have used to describe the nature and methods we have established for our school. Why, I expect I could describe it all to the average tech literate person in a page or two... assuming that I actually *could* do so. (Certainly Pastor Carl could!) But, the truth is I *cannot*, because, alas! I am not included in that group. So, of necessity I have laid it all out with but one rule in mind: *can I understand it?* (And to my great relief I have discovered that some of my senior citizen friends are glad I did; they have told me so.) Nonetheless, I ask your forgiveness when you begin to tire of the ‘explanations’ and ‘helpful analogies’. Please feel free to ignore sections such as “Three Ways To Eat 110 Sandwiches” (yes, really). And try to remember that there are some folks out there who actually need such help (cross my heart).

Questions & Answers

What is this all about?

- It is about our Lord's command to "equip the saints for the work of the ministry for the edifying of the body of Christ" (Eph. 4:12);
- To assume the God-given responsibility for the *church* to educate and train the future deacons, elders, pastors, teachers and Christian workers;
- To encourage every Christian, regardless of where they are in their spiritual journey, to pursue the riches of "the knowledge of Christ" that are available from some of the finest bible teachers of the last century, along with many of today's most able preachers, pastors, seminary professors, and bible scholars. (The total number easily exceeds five hundred!)
- To provide the student with sufficient resources at no cost, or very low cost;
- To assist the student in keeping clear and accurate records of all academic and practical training achievements;
- To recognize these achievements with suitable and appropriate certificates and diplomas;
- To utilize those students who have demonstrated academic and practical competence, along with demonstrable spiritual maturity, through appropriate appointments, commissions, licenses to preach, and/or ordinations.

How does it work?

The advent of the internet has simply changed everything. There is now available in both the public domain, and from permissive users, an impressive array of resources for the earnest student of God's Word. Books, charts, and audio and video down-loads are now available that were unthinkable even two decades ago. Our research has discovered over 450 individual courses, plus an entire bible correspondence course! And, thousands of reference resources. So profound is this technological leap that many churches were seemingly caught flat-footed; it took us a while to awaken to the possibilities. But no longer. Anyone who has a computer, or a tablet, a smart phone, an e-reader ... a *device* can take advantage of the many printed, and audio/visual, courses, lectures and seminars that are available. And best of all: they are all free, or available at very nominal costs. (To be sure, there are some that involve tuitions; but in many instances the same material is also provided at no cost. The difference is that the tuition/fee courses require more coursework and lead to credits which may be transferable to some accredited Bible colleges or seminaries.)

So, it's all on-line?

Depending upon the diploma track you choose, the answers are:

"Yes, absolutely" ... or ... "Well, just a little" ... or ... "No, not necessarily."

"Yes, absolutely" – In many courses (e.g., those in the Biblical Studies and the Ministry Studies tracks) 1) you will first enroll with our school (see page 22); then enroll with the learning center(s) required by the diploma track you choose. 2) You will then study online by reading, viewing, and/or listening to the downloadable texts, videos, and/or audios that are produced by those learning centers. 3) Next, as needed, you will interact with those centers online (chat; take tests; submit homework, etc). 4) Then, you will print out your own Certificate of Completion when you finish a course. 5) Finally, and **this is *very important***: be sure to send a copy of your certificate to us, so our records will be up to date.

"Well, just a little" – There are some courses (e.g., the Doctrinal Studies track) that can be downloaded and stored in your own computer, tablet, etc. and then studied off-line. All further interaction can be either back online, or by other arrangements, such as in writing or even face to face if the course is one produced by our school. **(Again, be sure to send us a copy of your course-completion certificate.)**

"No, not necessarily" – Two possibilities: 1) If you do not own a computer you can still enroll in at least one diploma track (Doctrinal Studies) and possibly another (Biblical Studies), and arrangements can be made to print all of the material for you. 2) Also, the Reference Resource program is available (see page 8, and also page 18.)

What are the Learning Centers?

(It may be helpful to refer to page 7.) After much research, we have concluded that there are at least nine very good online bible education resources. From those nine we have chosen the scope and sequence of the courses from the Bible Broadcasting Network Bible Institute (BBNBI) to be the basic curriculum for our Ministry Studies diploma program. Our first choice for supplemental courses is ChristianCourses.com (CC), which is a part of RBC Ministries.⁴ The other seven on-line resources can be accessed for use in the Biblical Studies diploma track. These nine resources are listed below; also see pages 14 – 18 for details. Note that we have added a tenth option, which is not a single web site but rather a category: “Reference Resources”. These can only be used for course credits in the Biblical Studies diploma track. (See the next caption and also page 8: “*What Are Lesson Summary Sheets?*” and page 18: “*Reference Resources*”)

CSM-Approved Bible Education Resource Centers:

- (BBNBI.org) Bible Broadcasting Network Bible Institute – all 117 courses are free
- (CC) ChristianCourses.com – 52 courses are free; 43 are available for a nominal fee
- (BLBI) Blue Letter Bible Institute – all 13 courses are free
- (TTB) Through The Bible – all 66 Bible book studies, and 7 other studies, are free
- (CM) Creation Moments.com – all material is free (literally hundreds, perhaps thousands, of daily and archival material)
- (CSM) – our own Cornerstone School of Ministry courses, including Scotfield Bible Correspondence Course; What the Bible Teaches; Dispensational Truth, and many electives; all courses are free
- (BT) BiblicalTraining.org – there may be nominal fees for some of these 55 courses
- (WWC) Worldwide-Classroom.com – all 28 courses are free
- (RNM) RightNow Media. com – 1000+ audio and video downloads from many contemporary teachers; all are free to CSM students
- (RR) Reference Resources (see page 8: “*What Are Lesson Summary Sheets?*” and page 18).

*As you can see, we have designed our school so that the student can achieve every level of advancement, and receive every certificate and diploma at **no cost**.*

IMPORTANT... PLEASE NOTE... BBNBI offers two options for the student to pursue, as explained at their website. ***Our recommendation is for our students to use Option #2 “Suggested Course of Study”.*** The scope and sequence of our own Ministry Studies follows theirs extensively.

Are there other resources available?

Yes. Many individuals and organizations have digitized numerous books and other printed material, and made them available as free, or low-cost streaming downloads. We have just begun to compile our list (see page 18), and we will add to it as more sites are identified. This material can be used as supplemental reading, or for individual course credits by using Lesson Summary Sheets (see page 8).

What are the Diploma Tracks and how are they different?

The next three pages are devoted to this question. Briefly, there are three:

Biblical Studies, Ministry Studies, Doctrinal Studies.

- The Biblical Studies track is ‘broader than it is deep’. Students design their own program by choosing any combination of 110 courses (ten of which are required CSM courses) from any combination of the ten learning resources. The practicum program is optional.
- The Ministry Studies track is a fixed scope and sequence with a required practicum.
- The Doctrinal Studies track is very rigid, consisting only of three classic texts. The practicum program is optional

⁴ This highly reputable ministry also has an Academic Credit program called Christian University GlobalNet (CUGN), which offers a degree (*Master of Arts in Ministry Studies*) through a partnership with a regionally accredited college, Grace College & Seminary, Winona Lake, IN. Complete details, including tuition rates for CUGN are available at their website.

Summary of the CSM Diploma Programs

(Three Ways To Eat One Hundred and Ten Sandwiches)

Let's say your friends have challenged you to eat 110 different, organic, very healthful sandwiches from any, or all, of ten different restaurants, taking as much time as you need. For no particular reason... just being silly. And if you can pull it off they will give you something special to show that you're a real sport. So how would you do that? Well, here are three possibilities. (By the way, it may be helpful to have the chart on page 7 in hand as we proceed.)

Plan A: Biblical Studies

You could go to any combination of those ten different restaurants and order any combination of sandwiches from their menus.

It is just so with our **Diploma in Biblical Studies**: Students take any combination of courses from any combination of the ten different learning resources listed on page four. And in so doing they will gain very much and valuable knowledge of the doctrines and dynamics of our faith. Now, if they will:

1) provide us with copies of the letters or certificates they receive for each completed course, and
2) continue their studies until they reach a total of 100 completed courses, then they can do one additional thing. They can:
3) complete ten of our own CSM-produced courses. And when they have done so, they will receive our **Diploma in Biblical Studies**. (They also receive three *certificates* from CSM along the way.)

They can also, *at their option*, complete a Practicum program (see page 18) and receive a ***Certificate in Ministry Training***.

Plan B: Ministry Studies

Or, you could go to just one restaurant (Freddie's Deli Emporium), and eat all 110 sandwiches there in the Sun Room. And whoa! You are pleasantly surprised when Freddie himself gives you his own framed certificate that confirms that you are indeed a real health-conscious good sport. Of course your friends also give you their own special something, just as they promised.

Or... you could inadvertently hurt Freddie's feelings by substituting his quarter-pound soy burger with one from Micky's, across the street. Well, you will have blown your chance to get Freddie's own fancy certificate (really! you know how easily he gets his feelings hurt). But of course, your friends keep their promise and give you their special something.

That is how it is with our **Diploma in Ministry Studies**. Students enroll in BBNBI ("Suggested Order of Study" – Option #2), and stay with it until they complete all 100 courses. They then receive BBNBI's own *Diploma in Biblical Studies*... They also receive three different *certificates* from our school (CSM) as they make their way through the BBNBI curriculum.

Or they can make substitutions from other learning centers (as you did with Micky's quarter-pounder) and yet stay with the BBNBI scope and sequence, understanding that they will not receive a diploma from BBNBI.

Either way... if they will then: 1) complete ten of our own CSM-produced courses, and
2) complete the Practicum program (it is *required* in this diploma program), they can then receive our own **Diploma in Ministry Studies**.

They will also receive our ***Certificate in Ministry Training*** for their Practicum work.

Plan C: Doctrinal Studies

Your last option is this: you could go to another restaurant (Pearl's Organic Sammiches) and eat everything on that menu. Now Pearl loads all of her ingredients into just three big – HUGE – sandwiches. But when you finish those three big sandwiches you will have consumed the rough equivalent of Freddie's 110. Therefore, your friends happily keep their end of the bargain and hand over that special something. (Oh, and this is important. Pearl is a bit contrary. She will not allow any food from a competitor in to her café. Of course, she doesn't mind one bit if you take her food in to their establishment!)

And that is how it is with our **Diploma in Doctrinal Studies**. Students first complete the ten required CSM-produced courses. Then they enroll in our own Doctrinal Studies program and complete three big courses: 1) **Scofield Bible Correspondence Course**; 2) **What The Bible Teaches**; and 3) **Dispensational Truths**. After completing the first course they each receive a **Certificate in Doctrinal Studies**. After completing the second course they receive our **Diploma in Doctrinal Studies**. When they complete the third one, they receive our **Diploma in Advanced Doctrinal Studies**. But (like Pearl's), while no substitutions from other learning centers are allowed in to this program, these three courses can be transferred out to either of the other two diploma programs.

Also, *at their option*, they can complete the Practicum program and receive our ***Certificate in Ministry Training***.

Advanced Studies and Advanced Training

Having received your friend's special something, you now want to eat even more healthful foods, and learn how to encourage others to do so as well.

That is what our **Advanced Studies** are all about. And there is only one prerequisite for entering this program: any one of the Diplomas mentioned above (*Biblical Studies, Ministry Studies, or Doctrinal Studies*).

There are five different **Advanced Diplomas**: 1) Biblical Studies, 2) Ministry Studies, 3) Christian Education Studies, 4) Pastoral Studies, 5) Doctrinal Studies. The path for obtaining the Advanced Diploma in Doctrinal Studies is described above (see Plan C). The path for the other four advanced diplomas is the same as for the one for the Biblical Studies (see Plan A), with some ***required courses***, and some ***electives***.

Also, students who have received a *Certificate in Ministry Training* can enroll in the **Advanced Practicum** program. When they complete it they will receive a ***Certificate in Advanced Ministry Training***.

And that's how you take anywhere from one – three years, and consume a whole lot of biblical education from some of the greatest teachers, preachers, and bible scholars of the last hundred and fifty years! Which begs the question: ***how long is each course?*** Certainly it is not as long as a college credit course. No, the typical BBNBI course consists of 8 – 14 lessons*, and can be completed within one to three weeks, and that assumes the student listens to just one lesson a day (30 – 45 minutes). By completing two a day, the entire Diploma course can be finished in just one to two years. Of course, this projected time line does not necessarily apply to the Advanced Diploma courses.

*A few courses have as many as 20 lessons.

CSM Diploma Tracks

First Division – Basic Studies

Ten courses* for the new believer, teaching the foundational truths of our new life in Christ.

leads to
Certificate in Basic Bible Studies

Second Division – Diploma Studies

prerequisite for all three: Certificate in Basic Bible Studies

Biblical Studies

Any 100 courses:

any combination from ...

BBNBI *leads to*

CC

BLBI **Certificate in Biblical Studies I**

TTB **Certificate in Biblical Studies II**

CM **Certificate in Biblical Studies III**

CSM

BT

RNM

WWC

RR (Reference Resources)

leads to

Diploma in Biblical Studies

Ministry Studies

BBNBI schedule of 100 courses

(or acceptable substitutes)

leads to

Certificate in Ministry Studies I

Certificate in Ministry Studies II

Certificate in Ministry Studies III

*****Diploma in Biblical Studies*****

(from BBNBI)

plus

10 CSM required courses*

leads to

Diploma in Ministry Studies

Doctrinal Studies

Scofield Bible

Correspondence

Course

leads to

Certificate in Doctrinal Studies

plus

What The Bible Teaches

leads to

Diploma in Doctrinal Studies

*Until we complete our CSM Basic Courses, the ten BBNBI Basic Courses (pg 10) can be used as *CSM required-course equivalents*.

Practicum (*optional*)

Practicum (*required*)

leads to

Certificate in Ministry Training

Practicum (*optional*)

Third Division – Advanced Studies

Prerequisite:

Diploma in Biblical Studies

Diploma in Ministry Studies

Diploma in Doctrinal Studies

any 20 electives...

**Diploma in Advanced
Biblical Studies**

Prerequisite:

Diploma in Biblical Studies

Diploma in Ministry Studies

Diploma in Doctrinal Studies

14 required + 6 electives...

**Diploma in Advanced
Ministry Studies**

or

15 required + 5 electives

**Diploma in Advanced
Christian Education Studies**

or

20 required

**Diploma in Advanced
Pastoral Studies**

Prerequisite:

Diploma in Doctrinal Studies

complete

Dispensational Truths...

leads to

**Diploma in Advanced
Doctrinal Studies**

Advanced Practicum
(*optional*)

Advanced Practicum
(*required*)

Prerequisite for all three: Certificate in Ministry Training

leads to

Certificate in Advanced Ministry Training

Advanced Practicum
(*optional*)

Sounds too difficult for me.

Well, consider this: we believe that God's word teaches that there are three levels of growth in Christ: It is perhaps most easily seen in the book of First John, where the apostle said that he was writing to "*little children*", and secondly to "*young men*", and thirdly to "*fathers*". We come as "babes in Christ", and progress to the place where we want to go on to maturity ("young men"). Then, after we have walked long with the Lord,⁵ we come to the point where we feel definitely led by God to answer His call to ministry. This can be a call to a vocational ministry, or to a lay ministry; it makes no difference in one respect: it is a call to abandon all hope in the strength of the flesh, and thus begin the eldership of our faith ("fathers").

We have structured all of our learning programs with these three stages in mind:

First Division:	<u>Basic Studies</u> –	<i>("children")</i>
Second Division:	<u>Diploma Studies</u> –	<i>("young men")</i>
Third Division:	<u>Advanced Studies</u> –	<i>("fathers")</i>

I don't want to take tests, or do homework; but I do want to learn.

Actually, there are two different tracks just for you: Biblical Studies and Doctrinal Studies. You can either take the courses for credit, or just to learn the material to your own satisfaction, without any concern for receiving recognition for having done so; it is much like auditing a college course.

How do I take a course for credit?

Each learning center establishes its own coursework requirements, which are clearly explained at their websites. Also, as an alternative learning method, we make much use of the Lesson Summary Sheet, a sample of which is included in Appendix 9.

What are Lesson Summary Sheets?

One of the best and oldest of learning methods is to summarize the lesson. And when we considered the extraordinary amount of teaching that is now available, common sense urged us to find a way to organize it all in such a way that students can access and use it as they prepare for effective ministry. We therefore encourage our students to use the Lesson Summary Sheet found in Appendix 9 (paper or paperless). This sheet can be used for any lesson taught by an approved teacher regardless of the manner of its presentation (TV, radio, internet, sermon, Sunday School, small group, seminar, etc.). Each sheet must be reviewed and approved by a CSM-approved mentor. Students should keep careful record of each Summary they prepare by logging it in the Lesson Summary Log (Appendix 8). One course credit will be given for every twenty-five summaries. ***NOTE: These credits can only be used in the Biblical Studies diploma track.***

What kind of recognition do you provide for the completion of study?

We award ten Certificates and eight Diplomas (not "*degrees*"); please refer to the chart on page 7, as well as Appendix 1 (*Overview of Diplomas and Certificate*), and Appendix 5 (*Student Diploma Track*).

Aren't there other kinds of Certificates?

Yes. There are ten certificates issued by our School (see page 7) and others issued by our Church. The ones issued by the School recognize the successful completion of a required course of study or training program. Those issued by the church recognize the fact that the student has been placed in a particular ministry. It could be a certificate of:

- ***Appointment*** (to a position of service)
- ***Commission*** (to a place of service)
- ***License to Preach***
- ***Ordination to the Gospel Ministry***

It might be helpful to think of the various certificates from the *School* as recognition for your *studies*, and the ones from the *Church* as an opportunity for *service*. The church also gives ceremonial certificates such as a *Baptismal Certificate*, *Marriage Certificate*, *Baby Dedication Certificate*, and other similar ones, as appropriate.

⁵ And remember: some of the most mature saints in church history have been men and women in their twenties and thirties, while some of the most immature have been well along in years. Eldership has to do with *spiritual* growth.

What if I get stuck on something?

The ministry from which your course originates may have on-line helps, chat rooms, etc. But we have some very capable bible scholars and experienced ministers in our own fellowship, and they can be available at various times. Also, there are gifted men and women in the greater Hernando community of churches who may be willing to assist.

Will seminaries, bible colleges or bible institutes accept these diplomas and certificates?

It would depend upon the individual school. But there is little doubt that the answer you would receive from nearly all of them is “no”. Thus, our recommendation is that you plan accordingly. If your goal is to have something in hand that will give you access to a more formal, accredited educational institution, you will want to check with that college before enrolling in our school, for the simple reason that you may want to make a more effective use of your time and energy, financial considerations notwithstanding. (Also, see the footnote on page 4.)

Will churches recognize these diplomas and certificates?

Again, you will have to check with the individual church. But one thing is certain: *We will!* Completion of these courses of study, and the practical training, will meet the educational requirements that we (Community Bible Church, Brooksville, FL) have established for various opportunities to serve.

Is there a minimum age limit?

We encourage our teenagers to enroll in the Basic Studies program, with their parent’s approval. Also, some of these learning resources have courses especially for teenagers.

Must I complete all BBNBI courses before I can take an elective?

No, you can take any combination of courses at any time. However, some learning centers may delay giving you credit until after you have completed certain other, prerequisite courses.

When should I begin my Practicum?

As soon as you can! The rewards from such practical ministry experience are invaluable.

Can I be enrolled in more than one course at the same time?

Yes. In fact we encourage you to do so if you like to read sometimes (online or offline), and listen and watch at other times. By enrolling in multiple programs you can always have those options.

Can I substitute a course from another resource for one of the BBNBI courses?

Yes... and ... No

“Yes” Where the other course is essentially the same as the BBNBI course, full credit can be given. But note: there is a singular advantage to taking all of the BBNBI courses, and that is that it leads to a Diploma in Biblical Studies from that school (BBNBI). By adding a few more courses to that schedule, and by being involved in various practical ministry opportunities, you can also receive a *Diploma in Ministry Studies* from our school. And *that* one (the diploma from our own Cornerstone School of Ministry) is a prerequisite for the further studies in the Advanced Ministry Studies track. (Of course, it would be nice to have the one from BBNBI as well!)

But...

“No”, if the substitution is for a course in the *Doctrinal Studies* track, because that diploma is given only upon completion of the Scotfield Bible Correspondence Course and What The Bible Teaches. For that reason, no substitutions are allowed. Similarly, the *Diploma in Advanced Doctrinal Studies* is awarded only upon completion of the third course: Dispensational Truths.

What are the course requirements for each diploma program?

The **Biblical Studies Program** is very simple to understand: it's the "make your own pizza" curriculum. Very simply, students study any combination of 110 courses from any combination of the ten bible education resources listed on page 4 (but ten of these courses are required CSM courses*). The Reference Resources program, which utilizes Lesson Summary Sheets, can be accessed for acceptable credits in this track only. Also, the **Practicum** is optional in this diploma program.

The **Ministry Studies Program** is shown below in the left column, and the **Doctrinal Studies Program** in the right column. (Note: the Doctrinal Studies Program does not have the divisions shown in this outline, but we have placed it here, side-by-side, to illustrate how it runs roughly concurrently with the Ministry Studies Program.) Also, the **Practicum** is required only in the Ministry Studies track..

FIRST DIVISION – BASIC BIBLE STUDIES

Ministry Studies

Biblical Studies

Doctrinal Studies

from BBNBI*

from Any Combination of Ten Resources

from CSM

Doctrine of the New Birth
Foundational Beliefs of the Christian Faith
Understanding the Gospel
Doctrine of Man
Doctrine of Discipleship
Personal Evangelism
The Value of Prayer
James
Life Changing Truths From John's Gospel
Benefits of New Life

Begin the ten Basic Bible Studies from BBNBI*

Begin the **Practicum** program (optional) – (see page 19)

from CSM

Ten courses produced by CSM dealing with Bible Study; Prayer; Fellowship; Service; Assurance of Salvation, and other basic studies.

Receive a
Certificate in Basic Bible Studies

Certificate in Basic Bible Studies

Receive a
Certificate in Basic Bible Studies

* or an acceptable substitute

SECOND DIVISION – Diploma Studies
(Prerequisite: Certificate in Basic Bible Studies)

Level One

Ministry Studies

Biblical Studies

Doctrinal Studies

from BBNBI*

from Any Combination of Ten Resources

from CSM

Survey of the Bible
Joseph
Genesis
Stewardship of Life
Gospel of John
Romans – A Practical Aspect
Study of the Church
Peter
Survey of the Major Prophets
Survey of the Minor Prophets
God's Perfect Will for Living
The Names of God
Elijah
What On Earth Is God Doing?
Gospel of Matthew I
Gospel of Matthew II
Concepts of a Good Life
The Claims of Christ
Some Problems We Face
Lessons from the Life of David
Nehemiah
Christian Ethics
Doctrine of The Holy Spirit
Romans
The Rapture
Paul
Relationships – Avoiding Potholes
Doctrine of Salvation
Doctrine of Satan
Hebrews

Begin the Scofield Bible Correspondence Course

Continue the Practicum program (optional)

Certificate in Biblical Studies I

from CSM

Complete three required courses (see pages 14 - 18) and receive a

Certificate in Ministry Studies I

Begin the required Practicum program (see page 19)

Level Two

Ministry Studies

Biblical Studies

Doctrinal Studies

from BBNBI*

from Any Combination of Ten Resources

from CSM

Understanding Creation
Esther
Gospel of Luke I
Gospel of Luke II
Putting Your Past Behind You

Continue the Scofield Bible Correspondence Course

Continue the Practicum program (optional)

*or an acceptable substitute

Dispensational Theology
 Signs of the Times
 Ruth
 Book of Acts I
 Book of Acts II
 Practical Living
 Doctrine of Angels
 The Study of Music
 Moses
 Malachi
 Living in Holiness
 The Bema Seat
 Christian Discipleship
 Daniel
 Joel
 Love in the Home
 Old Testament Prophecies of Christ
 Tongues
 Jonah
 Gospel of Mark
 Communications in the Family
 Doctrine of Future Events
 Jews, Gentiles, and the Church
 David
 First Corinthians

Certificate in Biblical Studies II

Continue the Scotfield Bible Correspondence Course

Continue the Practicum program (optional)

from CSM

Complete three required courses (see pages 14 - 18) and receive a *Certificate in Ministry Studies II*

Continue the required Practicum program (refer to page 19)

Ministry Studies

from BBNBI*
 Living by the Spirit
 Mysteries of the Kingdom
 Olivet Discourse
 Life of Joseph
 Galatians
 The School of Prayer
 Doctrine of Repentance
 Special Bible Characters
 Ephesians
 Philippians – An Overview
 Study in Godliness
 God Revealed to Man
 Vocations in the Bible
 Promoting Domestic Happiness
 Colossians
 First Thessalonians
 Second Thessalonians

**Level Three
Biblical Studies**

from Any Combination of Ten Resources

Certificate in Biblical Studies III

Doctrinal Studies

from CSM
 Complete the Scotfield Bible Correspondence Course and receive a *Certificate in Doctrinal Studies*

Begin
What The Bible Teaches

Continue the Practicum program (optional)

*or an acceptable substitute

Doctrine of Christ
Hymnbook of the Bible
Second Timothy
Titus
The Life That Pleases God
The Essence of the Church
Five Future Events
Sonship vs Discipleship
Living by Faith
Second Peter
First John
Jude
Studies in Revelation

Complete
What The Bible Teaches
and receive a
Diploma in Doctrinal Studies

Complete the optional Practicum
and receive a
Certificate in Ministry Training

Diploma in Biblical Studies (from CSM)

Receive a *Certificate in Ministry Studies III*

Receive a **Diploma in Biblical Studies** (from BBNBI)
(assuming no substitutions were made)

from CSM

Complete four required courses (see pages 14 – 18)
and receive a *Diploma in Ministry Studies*

Complete the required Practicum program (refer to page 19)
and receive a *Certificate in Ministry Training*

THIRD DIVISION

Advanced Studies and Advanced Training

Advanced Biblical Studies

Prerequisite:

Diploma in Biblical Studies
Diploma in Ministry Studies
Diploma in Doctrinal Studies

Diploma in Advanced Biblical Studies
any 20 Electives (pgs 14 – 18)

Advanced Ministerial Studies

Prerequisite:

Diploma in Biblical Studies
Diploma in Ministry Studies
Diploma in Doctrinal Studies

(See the Electives on pgs 14 - 18 for the coded required courses):

There are three tracks for further learning:

Diploma in Advanced Ministry Studies

15 Required (pgs 14 - 18) + 5 Electives

Diploma in Advanced Christian Education Studies

15 Required (pgs 14 - 18) + 5 Electives

Diploma in Advanced Pastoral Studies

20 Required (pg 15)

Advanced Doctrinal Studies

Prerequisite:

Diploma in Doctrinal Studies

complete

Dispensational Truths

and receive

***Diploma in Advanced
Doctrinal Studies***

Advanced Training

This program is designed to place the student with ministry leaders who can mentor and assist in practical advanced training. A *Certificate in Ministry Training* is required in order to enter this program. The student continues to maintain the Practicum Journal, which details the training events and records the mentor's comments. Upon completion the student receives a *Certificate in Advanced Ministry Training*.

Non-BBNBI Courses and Electives

The following courses are available for the elective requirements leading to certificates and diplomas, and for those students who just want to continue their studies after graduation. Some are identified as required courses in certain diploma tracks. We *recommend* some of these courses for those pursuing studies in the Third Division, and have identified them by these codes:

- R** for Recommended course
- B** for the Biblical Studies
- E** for the Christian Education Studies
- M** for the Ministry Studies
- P** for the Pastoral Studies
- D** for the Doctrinal Studies
- T** for the Teen Studies

Other courses are *required* for certain study tracks; they are coded:

- Q** for ReQired course

There are three other symbols:

- 1** for the First Division
- 2** for the Second Division
- 3** for the Third Division

List of Electives

from CSM

- QD Scofield Bible Correspondence Course, by C. I. Scofield
- QD What the Bible Teaches, by R. A. Torrey
- QD Dispensational Truth, by Clarence Larkin
- The Heavens Declare the Glory of God, by T. L. Marshall

The following courses are in the planning stages, but are not currently available:

Teaching Points, (a series by CSM Staff):

- Forgiveness
- A Digest of Biblical Law
- Pastoral Counseling
- Pre-Tribulation Rapture
- Starry Pictures of Jesus
- Thorny Issues For Pastors:
 - Divorce & Remarriage
 - Difficult Passages of Scripture
 - Headship and Heartship – Mutual Submission
- Ministerial Ethics and Proprieties
- CBC Constitution (Niagara Bible Conference)
- Sermon Preparation
- Public Speaking
- Visitation Ministry
- Working With the Ministerial Community
- Age-Graded Ministries (children, youth, adults, etc)
- Safe-guarding Your Marriage & Family
- Administering Church Ordinances, Weddings, and Funerals
- Working Within Church Polity
- Outpost Ministries
- Chaplaincies and Similar Ministries
- Main Street Theology

from BBNBI

The Royal Priesthood
God's Discipline For Living
Selected Psalms
Colossians
Isaiah
Daniel, A Focus On Prophecy
Jude
REP Science, Astrology, and the Cults
REP Beware of the Cults
RT *It All Starts With A Relationship* (Teen Studies)
RT *What Am I To Believe* “
RT *What's So Great About God?* “
RT *Pathway To Purity* “
RT *From Trouble To Triumph* “

from ChristianCourses.com

QEMP Ten Reasons to Believe God Became a Man
QEMP Ten Reasons to Believe in the Existence of God
QEMP Ten Reasons to Believe in Life After Death
QEMP Ten Reasons to Believe Real Christian Can Look Like They're Not
QEMP Ten Reasons to Believe in the Resurrection
QEMP Ten Reasons to Believe in Christ Rather Than Religion
QEMP Ten Reasons to Believe in a God Who Allows Suffering
QEMP Ten Reasons to Believe in the Bible
The Da Vinci Code: Separating Fact from Fiction
The Miracles of Jesus
QEMP SoulCare Foundation: The Basic Model
QEMP SoulCare Foundation: Understanding People and Problems
QP SoulCare Foundation: Provisions and Practices
QP SoulCare Foundations: Community – Where SoulCare Happens
QP Ministering to People in Pain
RBP Foundations of the Christian Church: From the Early Church to the Great Schism
QP Leading From Your Strengths
QP The Four A's of Leadership for Women
QP Group Dynamics
QMP Introduction to Public Speaking
QMP Foundations of Effective Leadership
QMP Principles of Leadership Development
QP Biblical Hermeneutics: Understanding Biblical Interpretation
REB New Testament Basics
QE New Testament Basics: Things We Thought We Knew
REB Matthew – Mark: Two Presentations of Jesus
REB Luke – John: Two Interpretations of Jesus
REB Jesus in Galilee – Popularity & Misunderstanding
REB Luke – John: Jesus in Judea – Opposition & Rejection
REB Acts: Crucifixion, Resurrection & Proclamation
REB Galatians – 1 Thessalonians: Paul's Earliest Letters
REB 1 & 2 Corinthians: Two Letters to a Tough Church
REB Romans – Ephesians: Letter to the Roman Church & Letters from a Roman Prison
REB James – Jude: Letters to Everyone – General & Johannine Epistles
REB Revelation: The Book of Revelation – The End & the Beginning
REB The Sermon on the Mount

- QE Old Testament Basics
 REB Genesis – Leviticus: God Builds a People for Himself
 REB Numbers – Joshua: The Tragedy of Fear and the Glory of Faith
 REB Judges – 1 Samuel: Israel’s Choice from God-Rule to Human-Rule
 REB 2 Samuel – 2 Kings: The Difference Leaders Make
 REB 1 Chronicles – Nehemiah: Up from the Ashes
 REB Lamentations – Job: God’s Plan Through Pain
 REB Proverbs – Psalms: Singing the Sounds of Real Life
 REB Daniel – Micah: Studies of Integrity – Good Men in Bad Times
 REB Ecclesiastes – Isaiah: God Guides His People Through Poets and Prophets
 REB Jeremiah – Ezekiel: Human Failure & Divine Success
 REB Jonah – Habakkuk: The God of Israel and the God of the Nations
 REB Haggai – Malachi: No Substitute for Obedience
 QE Theology Basics
 QME World Religions Basics: A Comparison of Major World Religions
 QME Worldview Basics: A Comparison of Major Worldviews
-

from Blue Letter Bible Institute (www.blbi.org) (BLBI)

- Christology
 God’s Sufficiency for Godly Living
 Growing in the Grace of God
 History and Authenticity of the Bible
 The Attributes of God
 The History of Redemption
 The Person and Gifts of the Holy Spirit
 Matthew
 Servant Leadership
 Survey of the Bible 1 (Genesis – Song)
 Survey of the Bible 2 (Isaiah – Malachi)
 Survey of the Bible 3 (New Testament)
 REP Searching for the Truth on Origins
-

from Thru The Bible Radio (www.thruthe bible.org)

- REBP *The audio and printed notes and outlines for all sixty-six books of the bible, and seven other studies, can be downloaded at no cost to the student. The verse-by-verse studies are taught by the late Dr. J. Vernon McGee. (Each book of the Bible is counted as one course; additional course credit is given for each of the seven other studies. Students keep a careful log by date, book, and chapters covered in each lecture.)*
-

from Creation Moments (www.creationmoments.com)

- R123BEMPDT *This daily two-minute radio program consists of a short presentation of a scientific fact or phenomenon which deepens our understanding of the truth of creation and the universal flood, and points out the inherent flaws in the theory of evolution. A printed copy of each day’s program can be downloaded. Also, students can access the archives for hundreds, perhaps thousands, of previous broadcasts, thus enabling them to build an impressive collection of evidences for the reliability of the Word of God. (Credit for one course will be given for every 50 transcripts thus compiled.)*
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from RightNow Media (www.righnowmedia.com)

- R123BEMPDT *There are in excess of 1,000 downloadable video and audio sermons, lectures, and other teachings from many of the leaders in the contemporary evangelical movement. (Students maintain a careful record of the date, the title of the sermon/teaching, and the name of the instructor, as well as a brief summary of the major point(s) of the lesson. A Lesson Summary Sheet provided by CSM should be used for this purpose. See page 8; also see Appendix 8, and Appendix 9.)*

from BiblicalTraining.org ... (Note: There may be fees associated with some of these courses.)

Biblical Theology
Church History
History of the English Bible
Essentials of Luther
Worship Essentials
Introduction to Christian Education
Small Group Dynamics
Christian Ethics Essentials
How to Study Your Bible
Biblical Hermeneutics Essentials
New Testament
Old Testament Survey Essentials
Introduction to Preaching
Breaking the Da Vinci Code
Now That I Believe
52 Major Stories of the Bible
Dynamics of Christian Spirituality
Christian Apologetics Essentials
History of Philosophy and Christian Thought Essentials
Theology of the Reformers
Spiritual Formation
Spiritual Warfare
Advanced Worldview Analysis Essentials
Pastoral Theology
The World Mission of the Church
World Religions
Church History I
Church History II
Martin Luther
Worship
Developing Godly Leadership
Educational Ministry of the Church
Christian Ethics
Biblical Greek
Greek Tools for Bible Study
New Testament Survey – Acts to Revelation
New Testament Survey: Acts – Revelation
Biblical Hermeneutics
Introduction to the New Testament: Gospels & Acts
Introduction to the New Testament: Romans to Revelation
Life of Christ
Hebrews
New Testament Theology
Old Testament Survey
Old Testament Theology
Systematic Theology I
Systematic Theology II
Christian Apologetics
History of Philosophy and Christian Thought
Advanced Worldview Analysis
The World Mission of the Church
Theology of World Missions
Introduction to Hinduism
Introduction to Buddhism
Introduction to Islam

from Worldwide-Classroom (www.worldwide-classroom.com)

This learning center is a division of Covenant Theological Seminary, St. Louis, MO, a well established, very reputable denominational school. These twenty-eight courses are downloadable and available to the student at no cost. The study guides accompanying these lectures are also downloadable.

Ancient & Medieval Church History
Apologetics & Outreach
Biblical Theology
Calvin's Institutes
Christ-Centered Preaching
Christian Ethics
Christian Worship
Educational Foundations
Francis Schaeffer – The Early Years
Francis Schaeffer – The Later Years
God & His Word
God's World Mission
Hebrews to Revelation
Humanity, Christ & Redemption
Learning To Lead As Followers of Jesus
Life & Letters of Paul
Life & Teachings of Jesus
Marriage & Family Counseling
New Testament History & Theology
New Testament Overview
Old Testament History
Old Testament Overview
Psalms & Wisdom Books
Reformation & Modern Church History
Spirit, Church & Last Things
Study in Judges
Study in Leviticus
Youth Ministry

Reference Resources

*It is surprising how many individuals and organizations have made portions of their reference resources available free, or at very low cost. These books and other printed material can be downloaded and read at any time. **Students can complete Lesson Summary Sheets and receive credit for these studies.** (See page 8.) We will add to this list from time to time (see Appendix 11), as new sites are identified. We begin our list with the following:*

- **Wisdom On Line** (www.wisdomonline.org) This is the website for the **Wisdom For The Heart** radio broadcast, which is heard on many stations in the U.S. Dr. Stephen Davey, who has been pastor of Colonial Baptist Church, Cary, NC for the last twenty-six years, is the bible expositor; he is an excellent communicator. He is also the president of Shepherds Theological Seminary. His transcribed messages, both the daily broadcast and the archives, can be downloaded at no charge.
- **Billy Graham School of Evangelism Distance Learning.com** This is the same school of evangelism that tens of thousands of pastors and ministry workers have attended over the last forty plus years. It is now available online. **Note: the school has its own coursework requirements; therefore, do not use the Lesson Summary Sheets. Also, there is a \$99.00 fee for this four-unit course.** One credit for will be given for each unit completed.

- **Baptist Bible Believer's Website** (www.baptistbiblebelievers.com) Here you will find more than five hundred digitized books; authors include some of the best known evangelical pastors, teachers, evangelists and missionaries of the last 125 years.
- **Master Outlines and Notes** These wonderful lessons were compiled by evangelist Porter Barrington many years ago, and were incorporated into **The Open Bible** (Thomas Nelson, Publishers, Nashville, TN, copyright, 1975). Mr. Barrington's evangelistic ministry was used by God to lead many souls to Christ and to help them grow in their faith. These outlines and notes are also included in **The Christian Life New Testament With The Psalms**, (Thomas Nelson, Publishers, copyright, 1978). There are fifteen outlines covering the basics of Christian doctrines and discipleship. Both of these bibles are in our church library. Students should use Lesson Summary Sheets; one credit will be awarded for each outline thus completed.

I have already taken some of these courses. Can I transfer them to this school?

Yes. Just send us a copy of the letter or certificate that you received when you completed the course. We will credit your CSM records accordingly. (Also, see page 21.)

What if a course in another resource is much larger than the one in BBNBI?

The answer to this question will be among our first priorities: ***Course & Credit Equivalent*s**. And input from our students will be invaluable, for we will want to be sure to give extra credit for completing a larger course than one of the other eight resources. *But it is important to understand that this is a potential problem for only one of our diploma programs: **Ministry Studies**, where our scope and sequence follows the BBNBI template.* It is not a problem in the **Doctrinal Studies** program, which follows a very rigid schedule, with no substitutions. Nor is it a concern in the **Biblical Studies** program, where the students design their own 110 course schedule.

Will you be adding learning resources to your recommended list?

Yes. The number of available web-based learning resources is steadily increasing. And many of them continue to be available at no cost; others require only nominal expenditures. That is where the previous question becomes even more important. The need for dependable guidelines regarding ***Course & Credit Equivalent*s** will be more and more evident as we add more learning resources to our program. *Also, we may establish additional diploma programs, depending upon the nature of the subject matter and the method of teaching provided by these new resources.*

PRACTICUM

As mentioned in pages 1-3, we feel strongly that the **church** has a biblical responsibility to educate and train pastors, elders, deacons, teachers, and the many ministry workers needed in order to fulfill its God-appointed missions: Evangelism, Discipleship, Education, Ministry, Fellowship, and Worship. That is at the heart of what our school is all about. And we recognize that there are two very effective ways in which the church can be true to this calling: 1) The church can encourage men and women to attend a bible college or seminary, and even help them with the expenses to the extent that the church is financially able; 2) The church can provide its own educational and practical training ministry. For a long time we have been pursuing option #1. We have had, and currently have, students enrolled in fine schools such as Moody Bible Institute, and we try to assist them however we are able. This especially includes providing opportunities for them to be involved in practical ministry training.

Now, we are so thankful to be able to add option #2 to our present ministry. And as a part of this second option we have adopted a concept used very successfully over the last two centuries by virtually all American bible colleges and seminaries, viz., requiring our Ministry Studies students to be actively engaged in practical ministry, and to keep careful record of each event in a **Practicum Journal**. (Students in the other two diploma tracks may, at their option, enroll in the practicum program.) This training is invaluable, providing them with insights and ministry aids that could never be gleaned solely from book studies. Successful completion of the program is recognized with appropriate Certificates (see page 8):

Can I receive credit for previous ministry training and experience?

Yes. There are two kinds of previous training or ministry experience which may qualify for credit: 1) If the previous works were done at a Bible college or seminary you need to provide us with a copy of your grade transcripts. 2) If the works were at a church or para-church organization, they may qualify subject to certain restrictions. To give you a better understanding, we include a copy of the back side of the request form that should be used when applying for credit for these training or ministry services. (This form is found in the *Forms & Appendix Supplement*):

Request for Credit for Previous Practicum Experience

Guidelines

- Under this program credits for previous practical training and service can be given upon application by the student, and approval by the Director. However, they can only be applied to the first level of Practicum work, i.e., the one leading to a *Certificate in Ministry Training*. (Note: the second level is for Advanced Ministry Training.)
- This program is designed to give students credit for *previous, supervised ministry service or training in church and para-church organizations*. Therefore, no practicum activities from Bible colleges, Bible institutes, or seminaries will be accepted *under this program* (but see next guideline).
- Should students desire to transfer Practicum credits from Bible colleges or seminaries they should provide copies of their college transcripts. They will then be considered as a routine request for college credit transfer.
- **NOTE: There is a limit to the total amount of credit awarded under this program. Currently, it is nine (9) units. Thus, three-quarters (75%) of the 12 units needed for a first level *Certificate in Ministry Training* can be of this type! (Also Note: This total (12) is based on a simple ratio: one quarter = one credit. That is, practical training and experience that covers roughly three months qualifies for one unit of credit.)**
- **The total amount of credits that can be given for any ONE previous training/ministry experience is three (3). For example, say a person had previously served in a ministerial role in an evangelism ministry. Even if that person had served for four years, the most credit he/she could receive under this program is three (3). But, of course, those same students may receive similar credits for other training/ministry experiences until they accumulate the maximum amount of transferable credit: nine (9).**
- Here are a few points to help the student decide whether or not a previous ministry experience may qualify under this program:
- The person who supervised the training/service, the nature of the activity, and the methods employed are all subject to review and approval by the Director.
- The service/training must have been organized in a systematic way.
- The service/training must have had accompanying written materials. For example, if the activity was a training exercise, then copies of pre-printed notes and outlines, a workbook, a syllabus, a 'teaching points' handout, etc. may be submitted. Or, if the activity was a ministry service, then copies of advertisement flyers, handouts, samples of decisions cards, etc. may be submitted. These written materials will be reviewed by the Director and will be returned to the student, if requested.
- Also, please attach all Letters of Appreciation, or Certificates of Completion received at the conclusion of the training activity/ministry event.
- Students should use the CSM request form on the other side of this sheet to apply for credit for previous practicum endeavors. **PLEASE USE ONE FORM FOR EACH ACTIVITY**

Can I get credit for previous studies?

Yes. There are two kinds of previous studies which may qualify for credit: 1) If the previous studies were done at a Bible college or seminary you need to provide us with a copy of your grade transcripts. 2) If the studies were at a church or para-church organization, they may qualify subject to certain restrictions. To give you a better understanding, we include a copy of the back side of the request form that should be used when applying for credit for these studies. (This form is found in the *Forms & Appendix Supplement*):

Request for Credit for Previous Coursework

GUIDELINES

- Under this program credits for previous studies can be given upon application by the student, and approval by the Director. However, they can be applied to only one diploma track: the ***Diploma in Biblical Studies***.
- This program is designed to give students credit for ***previous informal, organized Bible and Bible-related studies***. Therefore, no courses from bible colleges, bible institute, or seminaries will be accepted ***under this program*** (but see next guideline).
- Should students desire to transfer credits from Bible colleges or seminaries they should provide copies of their college transcripts. They will then be considered as a routine request for college credit transfer.
- ***NOTE: There is a limit to the total amount of credit awarded under this program. Currently, it is twenty-five (25) credits. Thus, fully a quarter of the one hundred credits needed for a Diploma in Biblical Studies can be of this type!***
- Here are a few points to help the student decide whether or not a previous study may qualify under this program:
- The person who taught the study, the subject of the study, and the textbook that was used are all subject to review and approval by the Director.
- The study must have been organized in a systematic way.
- The study must have had accompanying written materials, such as pre-printed notes and outlines, a workbook, a syllabus, a 'teaching points' handout, etc. Or, in the case of audio/video lessons, the student must have made systematic written notes of the lessons. Copies of these written materials must be made available for the Director's review and will be returned to the student, if requested.
- Also, please attach all Letters of Completion, or Certificates of Completion received at the conclusion of a previous study.
- Students should use the CSM request form on the other side of this sheet to apply for credit for previous study. **PLEASE USE ONE FORM FOR EACH STUDY.**
- The student must assign a "**1000-Series**" number to each request for credit. (Note: It is the same numbering system used for the Lesson Summary Sheets, except that this number is followed by the "PC" designation.)
- If you have any questions, please do not hesitate to ask. It is our hope that this program will greatly facilitate your studies at CSM.

How Do I Get Started?

The enrollment process is very simple:

1. Log on to our church website (www.cbclive.org) and click on “Cornerstone School” at the bottom left corner of the page. Then click on “Sign Up Now”, and follow the prompts. You will be contacted within a few days with a login to the school, and instructions for some initial videos to watch. *NOTE: If you do not have a fast internet connection, or do not use a computer, let us know. We will be glad to prepare some resources and materials for your specific situation.*
2. Choose which Diploma Track you want to pursue. (This will be further explained in the videos.)
 - a) **Biblical Studies:** Log onto the learning center of your choice and follow the prompts to enroll.
 - b) **Ministry Studies:** Log onto the BBNBI website and follow the prompts to enroll, making sure that you choose Option #2: Recommended Course of Study.
 - c) **Doctrinal Studies:** Log onto our own website and follow our prompts to enroll.
 - d) **Ministry Training:** Log onto our own website and follow our prompts to enroll.
3. Begin your studies;
4. Send us copies of your certificates for each completed course.